

## **Angel Fire Public Improvement District 2007-1**

3382 Hwy 434, Unit A

PO Box 1046, Angel Fire, NM 87710

575-377-3483

### **Board Meeting Minutes**

**December 10, 2020 at 2:00 pm**

- A. Call to Order – Vice Chairman Borgeson called the meeting to order at 2:19 pm due to technical difficulties.
- B. Roll Call – Present were Vice Chairman Borgeson, Director Paul Cassidy (by phone), and Director Dan Rakes (by phone). Director Kevin Mutz joined the meeting at 2:35 pm. Director Paul Cassidy attempted to join the meeting. A quorum was present. Sally Sollars, District Administrator, and Nann Winter, General Counsel, were also present.
- C. Approval of Agenda – Director Rakes moved to approve the agenda. Chairman Young seconded. Roll call vote: Chairman Young; aye, Vice Chairman Borgeson; aye, Director Rakes; aye. The motion carried with none opposed.
- D. Approval November 12, 2020 Minutes – Chairman Young moved to approve the November 12, 2020 minutes. Director Rakes seconded. Roll call vote: Chairman Young; aye, Vice Chairman Borgeson; aye, Director Rakes; aye. The motion carried with none opposed.
- E. Requests and Responses from the Audience – None.
- F. Announcements and Proclamations – Ms. Sollars announced that she would be out of the office from December 21 through January 1.  
(At this point, the internet went out. Ms. Sollars and Vice Chairman Borgeson move the meeting to his office and resumed the meeting.)
- G. Executive Session – At 2:22 pm Vice Chairman Borgeson announced that we would have a closed Executive Session Meeting and that no decisions would be made and only items on the agenda would be discussed. Chairman Borgeson called for a motion to enter Executive Session. Chairman Young moved to enter executive session. Director Cassidy seconded. Roll call vote: Chairman Young; aye, Vice Chairman Borgeson; aye, Director Rakes; aye. The motion carried with none opposed.

Vice Chairman Borgeson returned the Board Meeting open session at 2:35 pm by stating “No decisions were made during the Executive Session and the only items discussed were on the agenda”.

- H. Business
- I. Discuss and Approve Resolution 2021-5 Approving Administrator Restricted Online Bank Access – Chairman Young moved to approve Resolution 2021-5. Director Rakes seconded. Roll call vote: Chairman Young; aye, Vice Chairman Borgeson;

aye, Director Rakes; aye, Director Mutz; aye. The motion carried with none opposed.

- J. Consent Agenda – Director Rakes moved to approve the consent agenda. Director Mutz seconded. Roll call vote: Chairman Young; aye, Vice Chairman Borgeson; aye, Director Rakes; aye, Director Mutz; aye. The motion carried with none opposed.

1. Stelzner, Winter, et al; Invoice #16576 - \$453.08
2. Sally Sollars; Invoice #126 - \$4,122.23
3. Hasford Rentals; Invoice #93 - \$300.00
4. Northern NM Gas; Invoice dated 11/30/20 - \$89.36
5. Kit Carson Electric; Invoice dated 12/4/20 - \$66.33
6. T-Mobile; Invoice dated 11/21/20 - \$44.18
7. Petty Cash Report; Balance \$98.77

K. Reports

1. Administrative Report – (As Ms. Sollars began to report, the Zoom connection crashed. A new link was established to resume the meeting.)

Ms. Sollars reported that she has created a disclosure form to replace RANM form 4550, which is no longer in use. She will change the website to include the form, including instructions for the real estate folks to lookup the information required on the website.

October collections were \$0.53. None were projected in the cash flow. \$11K is projected for November collections. Two prepayments were received in the amount of \$68K. Two prepayments were received in the amount of \$68K.

The Fiscal Year 2020 Audit Report was approved by the state. The Fiscal Year 2021 Second Quarterly Report was also approved.

One for the RBC certificates of deposits has matured. Ms. Sollars collected current rates from the local banks, LGIP, and RBC. The rates are so low at this point that the money will be reinvested for only twelve months with RBC. Director Mutz suggested that the rates will be staying low for a while.

2. Treasurer's Report – Vice Chairman Borgeson asked if there were any questions about the Treasurer's Report. There were none. Two prepayments were received in the amount of \$68K.

- L. Adjournment – Vice Chairman Borgeson adjourned the meeting at 2:47 pm.

Next Regular Board Meeting will be January 14, 2020

Don C. Borgeson  
Don Borgeson, Vice Chairman/Chairman Pro Tem

ATTEST: S. Sollars  
Sally Sollars, District Administrator